



CITY MONTESSORI SCHOOL

Head Office : 12 Station Road, Lucknow

Downloaded Form: Attach a draft of Rs. 200/- in favour of City Montessori School payable at Lucknow

Application for Appointment of Teaching / Non-Teaching Staff

Application Form to be filled only in applicant's own handwriting.

FOR OFFICE USE ONLY

- Subject Expert's Recommendation: below average average good excellent
- Comment of Timetable Incharge: _____
- May be appointed Waitlisted Rejected Rate of payment _____

Minimum Qualification: (i) Pre-primary and Primary - Graduation (ii) Junior and ICSE - Graduation in the teaching subject (iii) ISC - Post Graduation in the teaching subject

1. Post applied for (Tick only **ONE** option):

| PRE | JUNIOR | ICSE | ISC |
|---|------------------------------------|---|---|
| PRIMARY <input type="checkbox"/> | English <input type="checkbox"/> | English <input type="checkbox"/> | English <input type="checkbox"/> |
| | Hindi <input type="checkbox"/> | Hindi <input type="checkbox"/> | Hindi <input type="checkbox"/> |
| PRIMARY | Maths <input type="checkbox"/> | Maths <input type="checkbox"/> | Maths <input type="checkbox"/> |
| All subjects | Science <input type="checkbox"/> | Geography <input type="checkbox"/> | Geography <input type="checkbox"/> |
| except Hindi | History <input type="checkbox"/> | Physics <input type="checkbox"/> | Physics <input type="checkbox"/> |
| and Computer | Chemistry <input type="checkbox"/> | Biology <input type="checkbox"/> | Biology <input type="checkbox"/> |
| Computer <input type="checkbox"/> | Geography <input type="checkbox"/> | Computer <input type="checkbox"/> | Computer <input type="checkbox"/> |
| Hindi <input type="checkbox"/> | Computer <input type="checkbox"/> | Commerce <input type="checkbox"/> | Commerce <input type="checkbox"/> |
| Computer <input type="checkbox"/> | Economics <input type="checkbox"/> | Physical Education <input type="checkbox"/> | Biotechnology <input type="checkbox"/> |
| | | | Physical Education <input type="checkbox"/> |

Note:

- Paste your recent, passport size, colour photograph in this place.
- No form will be accepted without a photograph.

- | | | | |
|---------------------------------------|--------------------------------------|---|--|
| Counsellor <input type="checkbox"/> | Librarian <input type="checkbox"/> | Office Assistant <input type="checkbox"/> | Data Entry Operator <input type="checkbox"/> |
| Nurse <input type="checkbox"/> | P.E.T. <input type="checkbox"/> | Swimming Coach <input type="checkbox"/> | Life Guard <input type="checkbox"/> |
| IT Assistant <input type="checkbox"/> | IT Engineer <input type="checkbox"/> | Accountant <input type="checkbox"/> | Receptionist <input type="checkbox"/> |
| Music: Vocal <input type="checkbox"/> | Dance <input type="checkbox"/> | Instrumental <input type="checkbox"/> | |

Any other (Please Specify): _____

2. Name in full (In Block Letters)
Mr / Mrs / Ms

3. Name and occupation of father / mother / husband

4. Date of birth, to be supported by an attested copy of evidence such as High School Certificate

5. Marital Status

6. The languages you can speak, read and write fluently

7. Present (contact) address

Phone No.:

Mobile No.:

Email:

8. Permanent address

Phone No.:

Mobile No.:

9a. Academic Qualification: (Attach only attested photocopies of testimonials.) Form with incomplete information will weaken your application.

| Exam | Year of Passing | Board or University | Institution | Medium of Education | Percentage & Division | Subjects with marks obtained in each subject |
|-------------------------|-----------------|---------------------|-------------|---------------------|-----------------------|--|
| Class X | | | | | | |
| Class XII | | | | | | |
| B.A. B.Sc. B.Com | | | | | | |
| M.A. M.Sc. M. Com | | | | | | |
| B Ed/MEd | | | | | | |
| Others | | | | | | |

9b. Explain gaps in career, if any.

9c. Research experience (give subjects of papers published together with names and dates of Journals).

10. Computer Literacy (Any course done, softwares, languages known)

11a. Work experience: (All information MUST be given. It may be verified / checked before any offer of employment.) Total Experience : _____ years _____ months

| Post & full designation | Name of the Institution | Date of joining | Date of leaving | Last salary drawn in each appointment | Reason for leaving | Nature of the job |
|-------------------------|-------------------------|-----------------|-----------------|---------------------------------------|--------------------|-------------------|
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11b. Details of experience at CMS (if any)

| Post & full designation | Name of the Campus/Department | Date of joining | Date of leaving | Last salary drawn in each appointment | Reason for leaving | Nature of the job |
|-------------------------|-------------------------------|-----------------|-----------------|---------------------------------------|--------------------|-------------------|
| | | | | | | |
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12a. Details of participation in extra co-curricular activities

12b. Details of participation in games and sports

13. Hobbies

14. Your aim in life

15. If employed at the time of application, state whether you can join immediately on selection / how much joining time is required?

16. Enclosures:
- List of attested copies of testimonials, documents, etc. submitted herewith
 - Copy of Pan Card
 - Copy of Aadhar Card
 - Enclose a write-up of 300 to 500 words in English in your own handwriting based on the ideology of CMS, namely 'Vasudhaiv Kutumbkam' (JAI JAGAT), oneness of God, oneness of religion and oneness of mankind, addressing all the three realities of life of a child i.e., material, human and divine that make a child both good and smart, a gift of God to mankind, a pride of the human race and a potential light of the world. **Application sent without hand written article will be rejected automatically.**

17. Additional information, if any, regarding qualifications, medium of education and other skills which would help you as a teacher.

18. Name and address of two prominent persons of the locality or organisations you were associated with to whom verification of character could be referred.
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DECLARATION

- Certified that I will have no objection if verification and references are sought about my past employment from the concerned employer or employers.
- I declare that the entries made in this application form are true to the best of my knowledge and belief.

Date :

Signature of applicant

Name of Applicant _____

(in block letters)

| | | | | | | | |
|------------------|-------------|----------------------|---------|---------------------|---------|---------------------|---------|
| Aliganj (I) | 2326882 | Rajendra Nagar (III) | 2691752 | Mahanagar (II-A) | 2336651 | Head Office | 2638606 |
| Aliganj (II) | 2323343 | RDSO | 2453546 | Mahanagar (II-B) | 2336652 | Quality Assurance & | |
| Anand Nagar | 2455332 | Jopling Road | 2207747 | Mahanagar (III) | 2330012 | Innovations Dept. | 2638733 |
| Asharfabad | 2262013 | Kanpur Road | 2435690 | Rajajipuram (I) | 2414737 | Innovation Wing | 2638301 |
| Chowk | 2254778 | | 2435342 | Rajajipuram (II) | 2418425 | WUED | 2636244 |
| Gomti Nagar (I) | 2394740 | Mahanagar (I-A) | 2337396 | Rajendra Nagar (I) | 2690328 | PDCC | 2637219 |
| Gomti Nagar (II) | 2990607, 08 | Mahanagar (I-B) | 2337395 | Rajendra Nagar (II) | 2691895 | Multimedia | 2638321 |
| Indira Nagar | 2351887 | Mahanagar (I-C) | 2337397 | Station Road | 2636607 | | |